



**Woodside Medical Practice
Patient Participation Group Meeting
Minutes - Date: 21.01.2016**

Present:

J S – Park Lane Centre and Woodside Patients

K L – Woodside Patients

K A – Practice Manager

J - Administrator

Apologies:

Claire Nelson – T&W Jobshop

ITEM DISCUSSED	ACTION BY WHOM / WHEN	UPDATE
<u>Meeting Minutes</u> PPG needs minutes and action log for each meeting – to keep track of items discussed and agreed and any actions arising from this	KA – to record minutes for each meeting and issue accordingly	Minutes for Dec have been sent out
Group discussed content of last PPG		
KA gave overview of PPG and Healthwatch to Julie		
Discussion about 'out of hours' service and ShropDoc petition		
KL raised ideas about patients and self-help opportunities		
KA gave overview of consultation regarding ShropDoc, out of hours and Prime Minister's Challenge fund project		
KA gave overview of Pharmacy First scheme	Practice to check posters are up about Pharmacy First	
KA invited group to contribute ideas about Winter Pressures activities for 2016/17		
Group discussion about practice team asking 'what is the matter' when patients call for appointments		
Group discussion about advertising for PPG members		
JS raised concerns about Midwifery clinic – Not WMP team		
Many thanks to all those who attended or sent apologies for their continued support of the PPG, the Practice and our work together		
<u>Date of Next Meeting:</u> Thursday 03 March 11.00 – 12.00 pm Woodside Medical Practice		