



**Woodside Medical Practice
Patient Participation Group Meeting
Minutes - Date: 12 January 2017**

Present:

DC – Woodside Patient
K A – Practice Manager

Apologies:

DW – Woodside Patients

ITEM DISCUSSED	ACTION BY WHOM / WHEN	UPDATE
Group discussed content of last PPG and KA discussed actions that have been taken.		
DW – will try to promote PPG for future meetings. Feels not achieving anything.	DW – Await feedback	
DW – willing to give active promotion of PPG and will try to encourage new members DW - will try and go to Oakengates Medical Practice and look for ideas	DW – Await feedback DW – Await feedback	
KL/DW – will try to encourage more PPG members DW - will try and contact a police officer he knows for a possible PPG event	KL/DW – Await feedback DW	
DC and KA – discussed last meeting		
DC and KA – discussed updates and activities in WMP and CCG more broadly since last meeting		
<p>DC and KA – discussed Digital Signage in Waiting Room – KA advised on issues</p> <p>Update: KA spent afternoon of 12.01.17 investigating the DS system and again contacting providers etc</p> <p>KA pleased to advise she has now gained access to the system and has started updating and making changes</p> <p>Unfortunately not able to slow speed of ticker messages – however KA has ‘rationalised’ the content of these to ensure they are more easily readable in the time they are displayed - together with reducing the number of messages</p>		
<p>Many thanks to all those who attended or sent apologies for their continued support of the PPG, the Practice and our work together</p>		
<p><u>Date of Next Meeting:</u></p> <p>Thursday 23rd February 2017 11.00 – 12.00 pm – Please note this may be subject to changed dependent upon external matters</p> <p>Woodside Medical Practice</p>		